

Board Members Present: Beverley King, Rick Ruggle, Jane Fogal, Ted Flanagan, Cindy Robinson, Sonja Vago, Bill Bonnett, Marilyn Willis, Sandy Mackenzie

Regrets: Jamie Watt, Randy Kerman

Absent:

Staff: Wendy Farrow-Reed,

- a) Meeting Brought to Order – 9:00 am
- b) Declaration(s) of Conflict of Interest –none
- c) Acceptance of Agenda – Cindy Robinson and Rick Ruggle
- d) Approval of Previous Meeting Minutes – suggested that minutes of AGM be sent out now to check,

1. Election of Officers: Description as per the BIA Constitution

Chairperson shall have the general management and direction, subject to the authority of the Board, of the business and affairs of the GCBIA and be responsible for setting Board of Management Meeting Agendas.

Accepted Nomination - Beverley King - Nominator: Sonja Vago Seconded by: Cindy Robinson

Passed – Beverly King – 2017 Chair

Vice-chairperson will assume the duties of the Chairperson if absence or disability occurs.

Accepted Nomination - Ted Flanagan - Nominator: Bill Bonnett Seconded by: Sandy Mackenzie

Passed – Ted Flanagan as Vice Chair

Secretary will be responsible for Minutes of all Board of Management and Executive Meetings.

Accepted Nomination - Marilyn Willis - Nominator: Cindy Robinson Seconded by: Sonja Vago

Passed - Marilyn Willis as Secretary

Treasurer will be responsible for Financial Statements and related materials with an account of all transactions being presented to the Board on a monthly basis.

Accepted Nomination - Cindy Robinson Nominator: Beverley King, Seconded by: Bill Bonnett

Passed – Cindy Robinson as Treasurer

Motion to close nominations Jane Fogal seconded Ted Flannigan

Meeting handed over to the new BIA Chair – Beverly King

2. Financials

- Budget vs. Actual as of April 30, 2017
 - Budget vs. Actual as of May 31, 2017
- Motion to accept financials Cindy Robinson, Seconded Ted Flannigan

3. A Word from the Past Chair

- **Thanks for the support over the past year, many Bia projects were started, completed or halted – i.e. -Spire, Trails, McGibbon project**

- **Ted will not be running for BIA Chair - he and Wendy have encountered difference's that he is not interested in resolving.**

4. Board Evaluation Follow-Up

- Q1

Are the current BIA Bylaws and policies clear and provide the governing framework for properly managing the association?

Answer – 75% yes 25% No

Each Board member is given a Board of Directors package at the beginning of their term which includes the Constitution and other related documents. If you need a new copy please contact the BIA Manager and a replacement will be issued.

Currently the BIA has 6 policies: Personal, Bereavement, Code of Conduct, Membership, Purchasing, Reserve Fund and Confidentiality. If you're not familiar or would like to refamiliarize yourself, please contact the BIA for a copy

Wendy to set up Drop Box for BIA documents – meeting minutes, BIA Policy and Procedures, Constitution.

5. Committee-Up Dates

Rock'n Roll Classics - Committee Report – Bill Bonnett

- Canadian Tire parking lot all set up
- Volunteer suggestions High School and RBC

Marketing / Website – Committee Report – Sonja/Marilyn and Beverley

- Review Reporting of social media activities
- Contest was implemented April 24th
- S M I L E * * *

In the comments below, post a picture of yourself enjoying lunch or dinner in one of our [#DowntownGeorgetown](#) cafés or restaurants. You'll be entered in a draw to win a \$25 gift certificate which can be redeemed at any one of our Downtown Georgetown businesses! Of course, all good things must come to an end. The deadline to post is May 1st, 2017. The winner will be contacted later that week...

GOOD LUCK and HAPPY DINING!

- Zero entries with 2 boosts 1 Facebook and 1 Instagram
- In May/June/July, we will try a different approach and post the Farmers Market video and encourage sharing/tagging

Beautification & Maintenance - Committee Report – Sandy Mackenzie

- The BIA and Silvercreek Commercial are partnering on a project to put an informational historical wrap on the utility box adjacent to the tree. The unveiling is planned for the week of June 26 to recognize the McGibbon hotel, Canada 150 and the BIA's 40th anniversary
- Some work is needed on the Carpet Barn mural. Robert Johannsson is giving a quote on the repair. Suggestion to find out a way to seal and preserve after it's repaired. Ted to look into alternative quotes.

Ted thinks the BIA should obtain other quotes – Ted to send another qualified artist's info to the Beautification committee

Committee can report back on possible solutions or alternatives for the mural

Wesleyan mural needs touch-up too

Farmers' Market – Market collective Pop – Up – Randy Kerman

- Pop Up is now closed (very successful pilot project)
- Farmers Market opened last week

Trail Update

- There was a large report from the Ministry about the endangered species in the river and so the request has been denied. Town is hiring a consultant to look into the situation. This affects the trail from where the trail ends in the valley. Recommended that trail be diverted in Cedarvale Park.

6. Manager's Report – Monthly report attached

7. Correspondence

- I was invited by Ruk to sit on the Secondary Planning Steering Committee

We anticipate having 6 Steering Committee meetings between September 2017 and September 2019, which will be on weeknight evenings. The representative from the BIA will be responsible for:

- Reviewing reports and concept plans, and providing feedback on behalf of the BIA
- Assisting with identifying issues and providing solutions throughout the Study
- Liaising with the BIA to ensure that the committee's questions, concerns, and input are addressed through the Study

Thanks Wendy!

Ruk

RUKSHAN DE SILVA MEDI, MCIP, RPP, LEED Green Associate
Planner – Policy | [Planning and Sustainability](#)

Board is in favor of Wendy sitting on this committee

8. Events - Next Events

- Bikeit to the Market -June 17
- 3 bike racks and signage coming due to a \$5000 grant. Video will be created about biking that will include the downtown area.
Wendy and Jane to conduct a walk with the Works Dept and identify bike rack locations
- Utility box unveiling – Week of June 26

9. New Business

- Issue with new large garbage bins. Alleyways are blocked with bins and promote people to drop their garbage off. Stores should put in front of their own business. There was a suggestion to have David Miles to come and assess the situation. Jane Fogal offered to contact him.
- Summer Students – Rick Ruggle – what are they doing?
Job Description here handed with the application - they are Farmers Market, Event and BIA Admin support
- Can they cut the weeds on Back St – Sandy Mackenzie
Very clear direction from the Services Canada- we cannot alter the Job Description the grant funding would be jeopardize. The new Town agreement covers that area – Wendy to follow-up with the Works Dept

10. Next Meeting Date(s):

Board Meeting July 11 - 9:00 am BIA Office

11. Meeting Adjournment:

“Good News” story

New spa has opened on the street.

Motion to adjourn Ted Flannigan seconded by Marilyn Willis