

**Minutes**

7:00 pm Welcome and Introduction by Chair - Ted Flanagan

7:10 pm

Introduction of Board of Directors and Guests – Chair Ted Flanagan

**Introduction of Board of Directors** – Chair Ted Flanagan

**In attendance:** Councillor Jane Fogal, Cindy Robinson, Bill Bonnett, Sandy Mackenzie, Rick Ruggle, Ted Flanagan, Beverley King, Marilyn Willis, Randy Kerman,

**Regrets:** Sanja Vago, Marilyn Willis

**Absent:** Jamie Watt

**Staff:** Wendy Farrow-Reed, Andrea Davies, Gabrielle Dimech (Summer Student)

7:15 pm AGM Call to Order

1. Adoption of 2016 AGM Minutes

**A motion was made by Randy Kerman and seconded by Beverley King**

THAT THE 2016 MINUTES BE APPROVED AS CIRCULATED/AMENDED

CARRIED

2. Financials – Cindy Robinson, Treasurer
  - a. Approval of 2016 Audited Financial Statement
  - b. Review of the 2017 Budget

**A motion was made by Cindy Robinson and seconded by Randy Kerman**

THAT THE AUDITED FINANCIAL STATEMENTS BE APPROVED AS CIRCULATED/AMENDED

CARRIED

3. Presentations: Power Point Presentations Available

1. Doug Penrice and Damian Szybalski - Economic Development Office

❖ Reviewing the CIP Program

Questions Asked/Answered

Will there be a heritage component in the program? Currently there are no restrictions on materials being used for the CIP program – this may fall under the Secondary plan once completed

2. John Linhardt, Steve Burke, Rukshan de Silva – Planning Depart

- ❖ Introduction and overview of a Secondary Plan for Downtown

Questions Asked/Answered

Time frame for plan to be completed – 18-24 months

What is the Natural Heritage component – Green lands within the Downtown

Will the re-zoning and re-location for Fred Towing be addressed? – it is under consideration

3. Chair's Report – Ted Flanagan - Power Point Presentation - attached
  - ❖ Review of BIA events – Masquerade on Main and Mill Holiday/Magic on Main and Mill, International Flavors
  - ❖ **A BIG Thank-You to all the BIA's volunteers and sponsors**
4. BIA 40<sup>th</sup> Anniversary Certificates – those present were acknowledge with their cert and a group picture taken
5. Other Business
  - Executive Election to held at the next scheduled BIA meeting
    - ◆ Tuesday June 13, 9am in the BIA office
6. **Adjournment** - at 8:50 pm  
**MOTION**  
*A motion was made by Randy Kerman, seconded by Paul Armstrong*  
THAT THE AGM MEETING BE ADJOURNED.

CARRIED